

Employment Application

APPLICANT INFORMATION

Last Name		First		M.I.	Date
Street Address				Apartment / Unit #	
City		State		Zip	
Phone		E-mail Address			
Date Available:		Social Security No.		Desired Salary	
Position Applied For					
Are you a citizen of the United States?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>	
Have you ever worked for Holy Redeemer?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you ever been convicted of a felony?		YES <input type="checkbox"/>	NO <input type="checkbox"/>		

EDUCATION

High School		Address			
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	
College		Address			
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	
Other		Address			
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	

REFERENCES

Please list three professional references.

Full Name		Relationship	
Company		Phone ()	
Address			
Full Name		Relationship	
Company		Phone ()	
Address			
Full Name		Relationship	
Company		Phone ()	
Address			

- OVER -

PREVIOUS EMPLOYMENT

Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	Ending Salary	
Responsibilities			
Dates of employment	From	To	May we contact your supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>
Reason for leaving			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	Ending Salary	
Responsibilities			
Dates of employment	From	To	May we contact your supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>
Reason for leaving			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary	Ending Salary	
Responsibilities			
Dates of employment	From	To	May we contact your supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>
Reason for leaving			

MILITARY SERVICE

Branch	Dates of service	From	To
Rank at Discharge	Type of Discharge		
If other than honorable, please explain			

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my termination.

I understand that before any offer of employment may be made, I must pass a criminal background check.

You authorize us to make inquiries concerning your employment history, education, credit status and qualifications. You release from liability our company and those who may respond to our inquiries. We hire on an at-will basis in which either party may terminate at any time, with or without cause, except as may be required by law.

Signature _____ Date _____